

Lac Courte Oreilles Ojibwe School
LCO FAMILY AND CHILD EDUCATION PROGRAM (FACE)

POSITION TITLE: LCO FACE PROGRAM -PRESCHOOL CO-TEACHER
(Full time: 10-month school year position)

START DATE: August 17, 2026

SALARY: Dependent upon level of education and experience

POSITION SUMMARY: The preschool Co-Teacher provides support to the Pre-School Teacher, assisting in creating a strong learning environment where preschool children can develop and thrive. The Co-Teacher provides a model for parents on teaching, motivating, disciplining and communicating with young children. The development of literacy and strong parent and child relationships is a focus for all FACE staff.

PREPARATION TO BECOME A SKILLED PRE-SCHOOL TEACHER:

- Must be 18 years of age or older.
- Is knowledgeable in Ojibwe language and culture or willing to learn.

DUTIES AND RESPONSIBILITIES OF A PRE-SCHOOL CO-TEACHER

- Leads the classroom in temporary absence of the Preschool Teacher.
- Works as a team player with the guidance of the Preschool Teacher.
- Helps to implement the Creative Curriculum and TS Gold and the FACE Preschool Standards along with the Preschool Teacher.

ASSISTS THE PRESCHOOL TEACHER WITH THE FOLLOWING RESPONSIBILITIES:

- Helps to recruit and carries out a program of the Early Childhood education for FACE program participants
- Contributes to required monthly reports, end of year report and data collections.
- Assists with weekly and daily lesson plans.
- Supports planning of and participates in Parent and Child Together (PACT) Time, as well as all parent engagement activities.
- Arranges the classroom for organized and accessible learning: ensures that program materials, equipment and environment are kept clean, secure and free from clutter.
- Meets weekly with the FACE team to plan and evaluate program services.
- Attends Regional Technical Assistance Days and participates in mandated online trainings.
- Meets other requirements as a staff member of the school.

REQUIREMENTS FOR HIRING:

- Must possess a CDA and/or AA Degree or willing to work toward completion.
- Must work under the guidance of a Certified Teacher and FACE Coordinator.
- Is able to travel to and attend required FACE trainings, regionally and/or nationally.
- Able to work well as a team member to develop the full potential of all participants and is self-motivated.
- Obtains and maintains and other required certifications, which may include first aid, CPR offered by FACE, food handler's permit, physical exam, tuberculin skin test, etc.

Must be supportive of the philosophy, concept, policy and procedures of the Lac Courte Oreilles Ojibwe School.
Native American preference in employment. Experience working with Native American Students preferred for all positions.

Please submit a letter of interest, LCO School job application form and credentials to:

Lac Courte Oreilles Ojibwe School
8575N Round Lake School Rd.
Hayward, WI. 54843-2191
ATTN: Preston Larson - Human Resource Dir.
Ph. (715) 634-8924 Ext. 1225
Email: preston.larson@lcoosk12.org

Deadline for applications: **OPEN UNTIL FILLED**