



*Pride of the Ojibwe*

13394 W Trepania Road  
Hayward • Wisconsin • 54843

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## **Cultural Resource/GIS Technician**

**Full-time (32-35 hours/week)**

**Grant-funded position ending within one year (October 1, 2026 – July 31, 2027)**

Posting Date: September 1, 2026  
Closing Date: Open Until Filled  
Salary: \$20-25/hr - DOQ  
Department: Division of Land Management – GIS and THPO Departments  
Reports to: GIS Coordinator

### **Position description:**

Support GIS coordinator, Tribal Historic Preservation Officer and other environmental staff in completing grant project activities for the development of a land and cultural resource protection plan.

### **Job Responsibilities:**

- Conduct background research using county/tribal land records, GIS data, air photos, historical maps, research/technical reports and other documents/data.
- Support the development of GIS datasets for the protection of cultural and other natural resources important to Lac Courte Oreilles.
- Complete environmental field work using GPS, Field Maps/Survey 1-2-3, and other tools/technical resources.
- Support data entry, data quality checking and map revision work utilizing GIS.
- Assist with documentation of program activities through photography, videography, and written and verbal communication.
- Other duties as assigned.

### **Minimum Qualifications:**

- Mature adult. Tribal preference applies.

**LCO Tribal Government  
Human Resource Dept  
Cultural Resource/GIS Tech**

- Interest in continuing education/training beyond the high school/entry levels
- Willingness to learn new tasks, including in the areas of environmental field work and documentation standards, use of GIS and GPS technology
- At least 2 years of job experience, preferably working as part of a team
- Committed to following tribal personnel policies and procedures
- Must have a valid driver's license and be able to pass background check to be covered by tribal vehicle insurance policy
- Must be dependable, reliable and able to work independently and as part of a team
- Must follow confidentiality guidelines
- Must be able to pass a pre-employment drug screen

**Application Procedure & Requirements:**

1. Complete LCO Employment Application, including Release & Authorization Form
2. Cover Letter of Interest
3. Resume
4. Other supportive documents
5. Tribal Member applicants must provide a signed official document from a Federally recognized Tribe acknowledging enrollment.

**MAIL, FAX OR EMAIL ALL DOCUMENTATION TO:**

**Lac Courte Oreilles Tribal Government**

**ATTN: Human Resource Department**

**13394 W Trepania Road**

**Hayward, WI 54843**

**HR Fax (715) 699-1209**

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***Tribal preference will apply to qualified applicants in accordance with the  
Lac Courte Oreilles Policies and Procedures Manual.***