



## **Job Posting: Sports Coordinator**

Department: Operations

Reports To: Unit Director

Status: Part-Time/Seasonal

Salary: DOQ

Application Deadline: Open until filled

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### **Position Summary:**

The Sports Coordinator at the Boys & Girls Club of Lac Courte Oreilles (BGC-LCO) develops, implements, and oversees athletic and recreational programs that honor and incorporate Ojibwe culture, teachings, and traditions. This role supports youth in developing physical skills, Teamwork, confidence, and a sense of cultural pride while fostering an environment of safety, respect, and belonging. The sports Coordinator also serves as a mentor, guiding youth in both personal and athletic growth, while promoting healthy lifestyles grounded in LCO values.

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### **Key Responsibilities:**

- Plan, organize, and supervise sports, recreational, and culturally aligned physical activities, including traditional games such as baggataway (lacrosse), snow snake, and double ball
- Incorporate Ojibwe teachings, values, and storytelling into programming to connect youth with cultural traditions while promoting sportsmanship and leadership
- Ensure all activities provide a safe, inclusive, and supportive environment for youth of all ages
- Develop age-appropriate skill-building exercises, drills, and games that balance physical fitness, cultural connection, and Teamwork
- Mentor youth, emphasizing respect, responsibility, perseverance, and pride in LCO heritage
- Recruit, train, and supervise volunteers, youth mentors, and assistant coaches
- Maintain and care for sports and cultural equipment; ensure safe and organized storage
- Track participation, attendance, skill development, and report program outcomes to the Club Director

- Partner with families, elders, and community organizations to promote engagement in sports and cultural programs
  - Plan and coordinate special events, tournaments, and community celebrations that integrate both modern and traditional sports activities
  - Support the Boys & Girls Club in upholding policies, procedures, and child protection guidelines
  - Perform YDP duties as needed
  - Perform other duties as assigned
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### **Qualifications:**

- High school diploma or equivalent; post-secondary education in Physical Education, Recreation, or a related field preferred
  - Experience coaching, leading sports or recreation programs, or working with youth in community settings
  - Knowledge of both contemporary sports and Ojibwe traditional games and teachings.
  - Strong mentorship, leadership, and communication skills
  - Ability to inspire youth, foster cultural pride, and build positive relationships with families and community members
  - CPR/First Aid certification preferred
  - Must have a valid drivers license
  - Must successfully pass background checks
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### **Skills & Competencies:**

- Commitment to youth development and cultural enrichment
  - Ability to integrate LCO teachings and values into daily programming
  - Strong organizational skills and adaptability in dynamic environments
  - Collaborative mindset and ability to work with diverse staff, volunteers, and community members
  - Dedication to creating an inclusive environment that respects all identities and abilities
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### **Work Environment:**

- Work is primarily based at the Club, with frequent engagement in partner sites, and off-site events
- Ability to stand, walk, run, and actively participate in sports and recreational activities
- Ability to lift, carry, and set up equipment safely
- Willingness to participate in outdoor programs in varying weather conditions, honoring the Ojibwe connection to land and nature

- Flexible part-time schedule (includes evenings and some weekends depending on Club operations)

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**Equal Opportunity Employer Statement:**

The Boys and Girls Club of Lac Courte Oreilles is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.

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**Disclaimer:**

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to the job.