



Job Posting: Culture Coordinator

Department: Operations

Reports To: Unit Director

Status: Part-Time/Seasonal

Salary: DOQ

Application Deadline: Open until filled

Position Summary:

The Culture Coordinator at the Boys & Girls Club of Lac Courte Oreilles (BGC-LCO) is responsible for integrating and promoting Ojibwe language, traditions, and cultural values across all youth programming. This position ensures that youth experience culturally meaningful activities that strengthen their identity, pride, and connection to the LCO community. The Culture Coordinator collaborates with staff, elders, and community members to design, implement, and evaluate culturally relevant programming.

Key Responsibilities:

- Develop and implement culturally grounded programs for youth, including but not limited to:
 - Traditional arts and crafts (e.g., beadwork, ribbon skirts, moccasins)
 - Storytelling and oral histories
 - Language learning sessions in Ojibwe
 - Seasonal cultural events (powwows, ceremonies, harvest activities)
- Collaborate with LCO elders, community members, and educators to ensure authenticity and respect for Tribal traditions
- Support staff professional development by providing cultural competency training
- Integrate cultural teachings into daily youth development programming and events
- Maintain and grow partnerships with local Tribal departments, schools, and community organizations
- Document and evaluate program outcomes to ensure youth are developing cultural knowledge, leadership skills, and positive self-identity
- Assist in grant writing and reporting related to cultural programming

- Act as a resource and mentor to youth, promoting respect, responsibility, and community connection
 - Perform YDP duties as needed
 - Perform other duties as assigned
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Qualifications:

- Experience working with Native youth in educational or recreational settings
 - Strong organizational, communication, and leadership skills
 - Ability to plan, implement, and evaluate programs and events
 - Experience collaborating with elders, community leaders, and Tribal organizations
 - Flexibility, creativity, and a passion for youth development
 - Preferred: Bachelor's degree in education, Cultural Studies, or related field; or equivalent experience
 - Deep knowledge of Ojibwe language, culture, history, and traditions
 - Must have a valid drivers license
 - Must successfully pass background checks
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Skills & Competencies:

- Commitment to youth development and cultural enrichment
 - Ability to integrate LCO teachings and values into daily programming
 - Strong organization skills and adaptability in dynamic environments
 - Collaborative mindset and ability to work with diverse staff, volunteers, and community members
 - Dedication to creating an inclusive environment that respects all identities and abilities
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Work Environment:

- Work is primarily based at the Club, with frequent engagement in partner sites, and off-site events
- Ability to stand, walk, run, and actively participate in sports and recreational activities
- Ability to lift, carry, and set up equipment safely
- Willingness to participate in outdoor programs in varying weather conditions, honoring the Ojibwe connection to land and nature
- Flexible part-time schedule (includes evenings and some weekends depending on Club operations)

Equal Opportunity Employer Statement:

The Boys & Girls Club of Lac Courte Oreilles is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.

Disclaimer:

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to this job.