



**Pride of the Ojibwe
13394 W Trepania Road
Hayward • Wisconsin • 54843
Phone (715) 634-8934 • Fax (715) 634-4797 • HR Fax (715) 699-1209**

Position: Big Fish Golf Course General Manager
Posting Date: April 27, 2023
Closing Date: Open Until Filled
Salary: Negotiable
Supervisor: Big Fish Golf Corporation Board of Directors

Position Summary: The Big Fish Golf Course General Manager shall be responsible for the overall management of the golf course that will result in a profitable operation while maintaining a positive and safe working environment.

Knowledge, Skills, & Abilities:

- Considerable knowledge of recreational operations and maintenance work.
- Knowledge of the principles and practices of personnel and business management.
- Thorough knowledge of the methods used in the care and maintenance of golf courses.
- Thorough knowledge of the care and maintenance of grass greens
- Thorough knowledge of the uses and operating methods of equipment and tools used in golf course maintenance.
- Considerable knowledge of turf diseases and the chemicals and methods used to control them.
- Ability to plan, assign, and supervise the work of subordinates engage in golf course care and maintenance.
- Ability to estimate materials, supplies, and equipment needed in golf course care and maintenance.
- Ability to keep records and prepare reports.
- Knowledge of Microsoft computer software.

Qualifications:

- Graduate from an accredited college or university with course work in recreation, business management, agronomy, turf management, and some supervisory experience in the recreation field. Preferred.
- At least 2 years' experience in business management or related field required.
- Must be able to pass a background check.
- Must be able to pass a pre-employment drug screen.

Duties and Responsibilities:

- Supervises and administers the overall functions of the golf course; administers personnel and budget actions, employs, terminates, and assigns new employees, prepares preliminary budgets and staff requirements.
- Administers the rules and regulations established for the operation of the golf course; proposes and makes recommendations to existing rules and regulations.
- Requisitions supplies and equipment; coordinates tournaments and education classes, promotes interest in the use of the golf course facilities.
- Plans, schedules, and supervises the repair, care, maintenance, and operation of the golf course.
- Directs and schedules the mowing, watering, weeding, rolling, spiking and fertilization of greens, tees, and fairways.
- Supervises and participates in the propagation of grass and other plants.
- Suggests methods for and supervises the control of fungus, weeds, rodents, and insects.
- Directs the use of fungicides and insecticide for control of insects that are harmful.
- Supervises the maintenance and repair of equipment.
- Perform other duties as requested or assigned.
- Establishing a mentoring program for the General Manager and Superintendent of Grounds positions. Propose individuals to the Big Fish Board of Directors for approval.
- Develop a marketing and promotional plan for the golf course to include all aspects of the property that provides for revenue.

APPLICATION PROCEDURE:

Submit completed LCO Employment Application including Release and Authorization Form (available upon request or on the Tribe's website) along with a cover letter, resume and at least three (3) letters of reference. Tribal Member applicants must provide a signed official document from a federally recognized Tribe acknowledging enrollment.

MAIL, FAX OR EMAIL ALL INFORMATION TO:

Lac Courte Oreilles Tribal Government

Attn: Human Resource Department

13394 W Trepania Road

Hayward, WI 54843

Fax (715)634-4797

HR Fax (715)699-1209

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***Tribal preference will apply to qualified applicants in accordance with the
Lac Courte Oreilles Policies & Procedures Manual.***