



8377N County Road E  
 Hayward, WI 54843  
 PH: 715-634-3349  
 Fax: 715-634-5707

**Position:** Truck Driver

**Posting Date:** August 18, 2017

**Closing Date:** Until Filled

**Salary:** \$15.00 per hour

**Location:** L.C.O. Development Corp.

**Supervision:** Superintendent, Assistant Superintendent

**Department:** Construction

**Administration:** L.C.O. Development Policies & Procedures

**Position Summary:**

Haul heavy equipment to and from job site. Drive dump truck when one is available. Help out mechanic, when needed. Any other duties assigned by Supervisor, Assistant Superintendent and Superintendent.

**Duties and Responsibilities:**

- Do walk around and make sure everything in truck is in operating condition.
- Check all fluids.
- Start and warm up truck and equipment before loading.
- Transport heavy equipment to and from job sites.
- Check and make sure equipment is full of fuel before leaving the yard.
- Notify mechanic of any leaking coming from equipment.
- Keep log book up to date and hand in copy with time card.
- Keep good track of your time. (Time cards should show where and how long.)
- Haul fuel to job site if needed.
- Attend all recommended and mandatory meetings and trainings.
- Make sure truck is kept clean inside and out at all times.

**Qualifications:**

- Must have a valid Class A, CDL with a clean record.
- Have at least two years experience.
- Shall be familiar with operation of Heavy Equipment.
- Must be familiar with area.
- Must have a valid driver's license and a dependable vehicle. (Preferable a Pick Up Truck.)
- Must be willing and able to work flexible days and hours as required.
- Must submit to drug testing at any time.
- Must have updated Medical Certification
- Tribal Preference applies.



**Application Procedure:**

Submit complete L.C.O Development Corporation Application, Resume, and three (3) written personal letters of reference, with any supportive documents.

Resume should indicate personal information related to position for which applicant is applying for including education, experience, professional and/or community involvement and availability.

***Mail/Fax Information to:***

**Lac Courte Oreilles Tribal Government  
ATTN: Holly Trepanier – Human Resources Director  
13394 W Trepania Road  
Hayward, WI 54843**

**Phone: 715-634-8934  
Fax: 715-699-1209**

**Tribal Preference will apply to qualified applicants in accordance with Lac Courte Oreilles  
Tribal Government Policies & Procedures Manual.**