



8377N COUNTY ROAD E.  
HAYWARD, WI 54843  
PHONE: 715-634-3349  
FAX: 715-634-5707

**Position Description: Carpenters (Construction)**

**Posting Date: 07/24/2018**

**Closing Date: 08/07/2018**

**Salary: Negotiable upon qualifications**

**Location: L.C.O. DEVELOPMENT CORPORATION**

**Superintendent: Alan Johnson**

**Supervisor: Alan Johnson/ Larry LaSieur**

**Position Description:** Reading Blueprints must have knowledge of all aspects of carpentry; cutting lumber; building walls, and/or any other type of fabrication that pertains to the carpentry field. Responsible for designing, building, installing and repairing structures, fixtures, and other items using different types of materials including wood.

**Qualifications:**

- Mature adult; tribal preference applies
- Must be at least 18 years of age.
- High school diploma or equivalent
- Significant work history as a Carpenter.
- Hands-on experience working with carpentry materials.
- Valid Wisconsin Driver's license
- Dependable vehicle (preferably a pick-up truck)
- Must be familiar with area
- Must be willing and able to work flexible days and hours as required

- Must submit and pass a drug testing (also any random testing)
- Must take direction well
- Good physical condition, stamina, and dexterity.
- Strong working knowledge of carpentry techniques and methods, including installation and construction.
- Workers must be punctual and reliable.
- Must be comfortable climbing up tall ladders, working at elevated levels.
- Good interpersonal skills and communication with all levels of management and co-workers.
- Proficient in using electrical and hand tools as well as measurement tools.
- Ability to accurately read blueprints and technical drawings.
- Willingness to comply with safety guidelines at all times.
- Solid basic math skills.

#### **Duties and Responsibilities:**

- Prepare the layout of the project.
- Estimate height, width, length, and other proportions.
- Select materials.
- Work with blueprints or instructions from supervisors.
- Work with materials such as wood, plastic, fiberglass, or drywall.
- Utilize chisels, planes, saws, drills, and sanders to repair and erect structures.
- Join materials with nails, screws, staples, or adhesives.
- Work on top of stilts, ladders, and the top beams of buildings.
- Check work along the way to ensure it's up to code and specifications.
- Use levels, rules, plumb bobs, framing squares, and surveying equipment to ensure everything is level and secure.
- Work with prefabricated buildings.
- Build stairs, mantles, and furniture.
- Install cabinets and molding.
- Remodel homes and businesses.
- Create structures for pouring concrete.
- Erect scaffolding.
- Build tunnel bracing.
- Build concrete forms for tunnel or sewer construction project.
- Replace panes of glass, ceiling tiles, and doors.
- Repair or build furniture.
- Install partitions, doors, and windows.
- Move and install machinery.

**APPLICATION PROCEDURE:**

Submit completed L.C.O. Development Corporation Employment Application along with a cover letter, resume and at least three letters of reference to the address below or stop by and submit your application in person. **Tribal Member applicants must provide a signed official document from a federally recognized Tribe acknowledging enrollment.**

**MAIL INFORMATION TO:**

L.C.O. Development Corporation  
ATTN: Alan Johnson  
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